

Date Effective: October 1, 2010
High Intensity Services Prior Approval

POLICY: HIGH INTENSITY SERVICES PRIOR APPROVAL

POLICY STATEMENT: Delivery of individual services at a frequency of two (2) times per week or greater, or over sixty (60) minutes in duration will require prior State approval.

DETAILED POLICY STATEMENT:

Providers requesting higher intensity services (as outlined above) should coordinate with Service Coordinators to submit all documentation and information as outlined on the Prior Approval Request Form for High Intensity Services. Documentation and information should be gathered by the requesting provider, while the Service Coordinator will assure that the request is complete. Requests missing information will not be considered until all documents are received.

Request packets should be sent to the First Steps web at: FirstStepsWeb@in.gov, or faxed to the First Steps office at (317) 234-6701. Responses to the Service Coordinator will be sent back within 10 business days of receipt.